

TERMS AND CONDITIONS FOR THE SUPPLY OF HOSPITAL EQUIPMENTS

1. Sealed tenders will be received up to and including the date stipulated by the Medical Superintendent, ESIC Hospital, K.K.Nagar, Chennai 78 for the purchase of Hospital Equipments.
2. The sealed envelope containing the completed tender super scribed as "TENDER FOR THE SUPPLY OF HOSPITAL EQUIPMENT" should be addressed to The Medical Superintendent, ESIC Hospital, K.K.Nagar, Chennai-78.
3. Postal delays if any, will not be condoned.
4. Tenders will be opened at the office of the Medical Superintendent, ESIC Hospital, K.K.Nagar, Chennai 78. 15 hrs on the stipulated date in the presence of the tenderers / representatives who choose to be present.
5. The two part bids i.e. Techno-commercial and Price bid prepared by the Bidder shall comprise the following:

A.. Techno -commercial Bid (Unpriced Bid): This should include the following:

1. Bid Security (EMD) should be furnished in accordance with instructions.
2. Detailed technical specification of items quoted along with catalogue/literature, make and model of the equipments offered without indicating price.
3. Statements of Deviations from tendered Commercial conditions, if any.
4. Statements of Deviations Parameter wise from tendered technifications, if any.
5. Authority letter from manufacturer in case bid is submitted by agents.
6. Bidders have to indicate the name and address of the bankers.
7. Current ITCC and Balance sheet in original or self-attested Photostat copy thereof.
8. Documentary evidence that the goods and ancillary to be supplied by the bidder are eligible goods and services and conform to the bidding documents.

B. Price bid :

The information given above should be reproduced with prices indicated. Any deviation in this regard will render the bid liable for rejection. The prices shall be all inclusive of lump sum price (Freight, Insurance, Transit Insurance, Packing forwarding, Charges towards installation and commissioning and including charges for quoted warranty period)

In the two-bid system, the techno -commercial bid (Un- priced bid) will be opened on the date mentioned in the presence of the bidders who choose to be present. The price bid of the firm whose equipment is technically viable fulfilling the specifications and all other conditions alone will be considered

for evaluation.

CERTIFICATES

6. A Nationality Certificate obtained from a Revenue Authority not lower in the rank than a Tahsildar, or by the Headquarters Deputy Tahsildar on behalf of the Tahsildar should also be produced along with the tenders failing which the tender will be liable to be rejected.

7. A latest Solvency Certificate should be obtained from a Revenue authority not lower in rank than that of a Tahsildar and be produced along with this tender.

8. Latest income tax and sales tax clearance certificate in original or true copies duly attested by Gazetted officers should be enclosed.

9. The Medical Superintendent, ESIC Hospital may at his/her discretion extend time to tenderer to produce the certificate and declaration mentioned in clauses 7, 8, 9.

10 Bid Security (EMD)

The tender must be accompanied by EMD as mentioned against the equipment in the form of Demand Draft only drawn in favour of The Medical Superintendent, ESIC Hospital, K.K.Nagar, Chennai-78, payable at Chennai. The tenders not accompanied by EMD is liable for rejection. Advance stamp receipt for the refund of EMD should be enclosed with the tender documents.

11. The tender should be type written and every correction in the tender should invariably be attested by full signature by the tenderer with date before submission of the tenders to the authorities concerned failing which the tender is liable for rejection.

12.. The rates quoted should be F.O.R Destination, freight prepaid in full, no Handling, Clearing

or transport charges etc. will be paid. While quoting the rates it should be specifically stated that the rates are excluding the sales tax/Central Sales Tax/Customs Duty. The delivery should be at the surgical Stores of this hospital at the cost of the supplier.

13..The rates quoted in the tender must be both in words and in figures.

14.. A Certificate that the quoted rates are not been supplied to any other organization at a rate, lower than quoted here should be enclosed.

15. A certificate duly authenticated from any other users of the instruments about

satisfactory performance is to be enclosed. .

16. The rates quoted should be valid for one year from the date of approval of the

- tender by the competent authority.
17. Successful bidder shall not be entitled to any rate revision of price for any reason except that allowed by Government of India.
 18. The firm should have its office in Chennai to which correspondence during the Period of finalization of contract, warranty, could be made and accordingly
notify the address of the Chennai Office.
 19. Undertaking on Guarantee/ Warranty (Comprehensive) for 3 years after purchase has to be mentioned in the Document.
 20. The bidder should be able to demonstrate the product quoted by him to the Technical Evaluation Committee in Chennai within the stipulated period as and when asked for failing which his quotation will not be considered for evaluation.
 21. The successful bidder should furnish Performance Security Deposit of 10% of the value of the contract..
 22. The Medical Superintendent, ESIC Hospital, K.K. Nagar, Ch-78, will be at liberty to terminate the tender proceedings without assigning any reasons thereof.
 23. The bidder will not be entitled for any compensation for whatsoever in respect
of such termination.
 24. One copy containing terms and conditions and schedule of this tender should be signed by the tenderer at the bottom of each page with the office seal duly affixed and returned along with the tender .
 25. Declaration form and Company profile formats enclosed must be filled in and signed by the tenderers and enclosed along with the tender. Tenders received without the Declaration form shall not be considered.
 26. No articles shall be supplied to the Hospital except on requisition in writing signed by the Medical Superintendent or by an officer authorized by him in writing to do so.
 27. The contract should not be sublet without the prior written permission of the Medical Superintendent.
 28. For imported items Customs duty exemption certificate will be issued by the hospital and the price to be quoted accordingly. The tenderer will assist in opening of Letter of credit for an amount of 90% of the cost of the instruments and undertake all the activities related to release of Instruments from customs in the presence of an official of ESI CORPORATION and deliver the same

at central stores on the same day of release from the customs. Any demurrages on account of delayed clearance from the customs will be borne by the tenderer. The Hospital will provide all the documents necessary for clearance from the customs and the same should be indicated by the tenderer.

29. BIDDERS ARE FREE TO QUOTE FOR ONE OR MORE EQUIPMENTS BUT SEPARATE ENVELOPE FOR EACH EQUIPMENT SHOULD BE USED AND SEPARATE DEMAND DRAFT TOWARDS EMD FOR EACH EQUIPMENT SHOULD BE ENCLOSED. FAILING WHICH THE QUOTATION FOR THAT EQUIPMENT WILL BE TREATED AS UNRESPONSIVE AND SUMMARILY REJECTED. QUOTATIONS FOR SEPARATE EQUIPMENT BY THE SAME BIDDER SHOULD BE SUBMITTED IN SEPARATE ENVELOPE AND SHOULD NOT BE PUT IN A COMMON COVER.

30.. TENDER DOCUMENTS THAT ARE BEING SUBMITTED IN PERSON

ARE TO BE DROPPED IN THE TENDER BOX KEPT IN MEDICAL SUPERINTENDENT CHAMBER.

31. Bidders in their own interest shall ascertain the eligibility of whatsoever concessions and exemptions eligible and applicable to the hospital and shall advise the purchaser and quote accordingly. Bidders shall indicate the actual amount eg. Octroi, Excise duty , normal sales tax etc. which becomes instruments from customs in the presence of an official of ESI Corporation and deliver the same at central stores on the same day of release from customs. Any demurrages on account of delayed clearance from the customs will be borne by the tenderer. The hospital will provide all the documents necessary for clearance from the customs and the same should be indicated by the tenderer.

32. Delivery Schedule.

Six to eight weeks after placement of supply order.

33.. The payment towards the supply is subject to receipt of inspection note/ performance

certificate to the effect that the items supplied are conforming to the supply order placed.

MEDICAL SUPERINTENDENT

ANNEXURE- I

TENDER FOR THE SUPPLY OF HOSPITAL EQUIPMENTS
REQUIRED FOR USE IN THE ESIC HOSPITAL , K. K. NAGAR, CHENNAI 78.

To

The Medical Superintendent
ESIC Hospital
KK Nagar
Chennai 78.

Sir,

Sub: Forwarding of Tender documents for Hospital

Equipments

Reg

We have pleasure in submitting our tender for

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We enclose herewith a Demand Draft No.Dt..... for
Rs..... drawn in favour of the Medical Superintendent , ESIC Hospital,
K. K. Nagar, Chennai 78 towards Earnest money Deposit.

We bind ourselves to the conditions prescribed in the Tender Notification.

We agree to have the Earnest money forfeited in case of failure in full or part
to undertake the contract upon the acceptance of this tender.

OFFICE SEAL:

SIGNATURE:

DESIGNATION:

NAME & ADDRESS:

COMPANY PROFILE

- 1 Name of the firm
2. Full Address:
3. Telegraphic Address:
4. Telephone No.
5. Telex/Fax No.
6. Date of Establishment of firm:
7. Is Your Firm registered under
 9. The Indian Factories Act
 10. Companies Act
 11. Any other Act
8. Name & address of your Bankers.
Stating the name in which the
Account stands
9. Are you on the list of approved
Contractors of any other authority
(if so please give details)
10. Give details of any Govt. contract
Executed during the lasr 12 months
11. Are you a Manufacturer If so
Please furnish the items you
Manufacture
12. Are you a small scale industry
Registered with the appropriate
Authority.
13. Are your products certified by ISI?
If so furnish details
14. Any other information which you
Consider necessary to furnish

DATE

SIGNATURE:

NAME & ADDRESS:

DECLARATION FORM

Wehaving our office
at.....do declare that we
have carefully read all the conditions of Tender for the supply
of..... and abide by
all the conditions set forth therein by the Medical Superintendent, ESIC Hospital
, K. K. Nagar, Chennai 78.

We further declare that wepossesses valid licence
bearing No..... valid upto.....

DATE:

SIGNATURE:

SEAL:

NAME & ADDRESS: