



Employees State Insurance Corporation
Headquarters, Panchdeep Bhawan,
New Delhi – 110002
ISO 9001:2010 CERTIFIED
Phone:011-23212044 VOIP No. 1001 1004

F.No. No. G-32/11/6/50/09-ISD(SI) Vol.III

Dt. 10th March,2011

CIRCULAR

To

All the Regional Directors/Joint Director(I/c)

Sub: New Registration of Physically Handicapped Employees by ESIC through Staff Login – reg.

Dear Sir/Madam,

During the operation of employer module, it was observed that some normal employees were also marked as handicapped employees erroneously. A decision was therefore taken that the power to register a new physically handicapped employee, which earlier rested with the employer also, be withdrawn. The application has been corrected accordingly and now the new handicapped employee can be registered through the “Staff Login” by any RD/JD/BM only. The employers will therefore now approach the RO/SRO/BO with filled in DF form (Form-I) in respect of the handicapped employee along with the original disability certificates and the RD/JD/BM, after physical verification of the documents (physically handicap certificate) will fill in the details of the handicapped employee and finally generate the TIC and hand it over to the employer for further transmission to such employee.

Contents of this circular may please be widely publicized to all the concerned officials.

This issues with the approval of Addl. Commissioner(Systems).

Yours faithfully,


(Arvind Kumar)

Joint Director(Systems)