TENDER FOR SUPPLY OF MEDICAL GASES

Date and Time of floating Tender: 17.10.2016

Date and time of submitting of tender: 09.11.2016 at 2.00 pm

Date and time of opening of tender: 09.11.2016 at 2.30 pm

SUBJECT: Invitation of sealed Bid for supply of Medical gases for ESIC Hospital, Tirunelveli as per following details:

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Name of the items</th>
<th>Department</th>
<th>Earnest Money Deposit (EMD)</th>
<th>Bid System</th>
<th>Tender Cost</th>
<th>Date of Opening of technical Bids</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Medical Gases</td>
<td>Manifold</td>
<td>Rs. 5000/-</td>
<td>Two Bid</td>
<td>Rs.500/-</td>
<td>09.11.2016</td>
</tr>
</tbody>
</table>

Interested Firms are requested to collect tender form with terms & conditions from Medical Superintendent, Tirunelveli on any working day from 10AM to 3PM and on Saturday from 10AM to 12Noon at the cost of Rs.500/- (Rupees Five Hundred only) each in the form of Demand Draft/Bankers Cheque(Non refundable) in favour of ESIC FUND ACCOUNT No. I, payable at Tirunelveli. Tender documents can also be downloaded from ESIC website www.esic.nic.in & www.esichennai.org in that case DD/Banker’s cheque for the cost of Rs. 500/- (Rupees Five hundred only) is to be enclosed with the Tender. Tender form is to be submitted complete in all respects along with prescribed EMD in favour of ESI FUND ACCOUNT NO.I, payable at Tirunelveli, in the form of Demand Draft /Banker’s cheque only. The price bid should contain in the commercial terms in the format given in the Tender

PROCEDURE FOR SUBMISSION OF TENDERS / BIDS:

I. The original copy of tender duly completed and signed on each page, should be submitted/returned back, enclosed along with the Tender.

II. Tender for the Items/Goods mentioned in the Tender Enquiry Document should be prepared in three separate covers. They are:
A. Price Bid

B. Technical Bid

C. EMD and Application fee (in case of online submission)

All these three covers should be duly sealed, superscribed and addressed to the Hospital. All the above referred three envelopes should be placed in a big envelope which will form the main cover. This main cover must be superscribed “Tender for Medical Gases”

The application fee in the form of Demand draft or Banker’s cheque in favour of “ESIC Fund A/c No. I” payable at Tirunelveli, should be kept inside the EMD envelope for the tenderer who downloads the tender enquiry document and application form from the website.

III. The outer cover should also be sealed and addressed to the Medical Superintendent in the address mentioned hereinbefore.

IV. The right to ignore / reject any tender, which fails to comply with the above instructions, is reserved.

Tender complete in all respect must be deposited in tender box kept at the Office of Medical Superintendent till 2.00PM of 09.11.2016. Tender received late will not be entertained. Tender will be opened on the due date 09.11.2016, 2.30 PM in the office of Medical Superintendent, ESIC Hospital, Tirunelveli in the presence of bidders or their authorized representative. If due date of opening is declared holiday, tender will be opened on the next working day at the same time and place.

Medical superintendent reserves the right to reject any tender or all without assigning any reason(s) thereof.

Medical Superintendent
GENERAL TERMS AND CONDITION

1. Late tenders, delayed tenders and Post Tender offer, as defined in General Financial Rules 1963 and rules made thereafter as amended from time to time will not be considered at all.
2. Incomplete / conditional tender will not be accepted.
3. The details of enclosures should be numbered and total number of pages should be mentioned on the forwarding letter.
4. No figures or words should be over-written. Incorrect figures or words should struck out and re-written under your initials.
5. Documents submitted with the tender form will be checked by TENDER OPENING COMMITTEE at the time of opening of tender.
6. In case of an unscheduled holiday on the prescribed tender opening date, the tender will be opened on the next working day.
7. No correspondence will be entertained after opening of the tender from the tenderers.
8. The quantity shown in the schedule is an estimated requirement and it cannot be guaranteed that the same will be ordered. No undertaking can also be given that any quantity will be purchased at all.
9. The stores offered should comply with provision of the Gas/Cylinder rules 1981 and rules made there-after as amended from time to time.
10. The firm should have a valid license for storage, fillingand cylinder testing license issue by CCE Tamilnadu attested copies of the letter to be attached.
11. Excise Duty, Sales Tax & Other charges, if extra, where legally leviable and intended to be claimed should be distinctly shown along with the price quoted. Where this not done, no claim of Excise Duty/C.S.T and other charges will be admitted at any later stage or any grounds. However, in the event of any revision in the existing rate of duties or introduction or any statutory duty and taxes imposed by the Govt. of India or State Govt. the same will be paid extra on production of satisfactory documentary proof.
12. Firm should have its own fully fledged lab with full time chemist to test each batch and to provide best testing reports of previous year on demand.
13. The firm should have in-house facility for testing/trace impurities in P.P.M/P.P.B range for CO, NO, phosphine’s, polymers, SO2 and argon etc. The facilities should be open to scrutiny by the Hospital Authorities.
14. The firm should be able to maintain uninterrupted supply of Medical gases even in emergencies. Firm should give an undertaking to the Hospital and make alternate arrangement for the supply of gases at their risk and responsibility.
15. The firm should be responsible if any mishap take place on account of non conformities of safety standard and rules.
16. Incomplete/ Conditional tender will not be accepted.
17. The rejected supply, if any, should be taken back and replaced by the firm at its own cost within the specified period and without causing any interruption to the Hospital services.
18. In case if the supplier fails to supply the material as per demand and as and when required the order will be liable to be cancelled and the Security money/Earnest money whichever is available at that time will be forfeited.
19. Quotation will be strictly according to the required specification and incase of formulation details formula along with the name of Mfg. and the brand under which the product is marketed should also be started.
20. Rates should be quoted on FOR, ESIC Hospital, Tirunelveli, Tamilnadu.
21. The firm should have a supply depot in order to ensure timely regular supply of the Medical gases.
22. In case of disputes, the same shall be referred to any arbitrator appointed by the Medical Superintendent and the decision of the arbitrator will final and binding to both the parties.
23. Rates quoted should not be higher than that quoted in any other Organization/Institution (certificate to be enclosed)
24. The tenderer shall furnished a non-blacklisting certificate on Rs.10 Non-Judicial Stamp Paper that there is no vigilance/CBI case pending against the firms and the firm has not been blacklist in the past.
25. Medical superintendent reserves the right to reject any quotation without assigning any reason(s) thereof.
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**CMO (Compressed Medical Oxygen)**

1. All cylinders supplied by the firm must strictly be made as per regulatory requirements including filling norms as per rule 1981.
2. The vendor shall have to supply the gas in the cylinder which is available in the Hospital. Howsoever any additional requirements of various type of cylinder will have to be met by the vendor.
3. Firm should be able to provide the services within the existing infrastructure available in the manifold room of the hospital. And must quote for all gases including oxygen, N2O, CO2 & liquid nitrogen.
4. Successful tenderer will also be responsible for the repair/testing/painting of hospital cylinders. Quote the charges of all services in price bid.
   a) If any repair/testing/painting is due on hospital cylinders then the firm should inform in advance to the hospital only then the same will be considered.
   b) If any spare parts are changed or any repair/testing/painting done on hospital cylinders then the charges will be paid EXTRA as per quotation plus LST@ approved by the govt. on prior information.
   c) The supplier should quote the rate of the spare part testing and painting charges of bulk as well as all cylinders.
   d) All cylinders should be properly painted as per their respective colour code. The cylinder No, name of the company and name of the company and name of gas cylinder contents should be clearly indicated on the neck of the cylinder.
5. All the cylinder of Medical Gases should have.
   a) Valve protection caps.
   b) Valve with nickel plating only.
   c) History card of the cylinder.
6. Transportation charges for the cylinders should be quoted separately.
7. Rental charges should be quoted for all type of cylinders.
8. The rejected supply, if any, should be taken back and replaced by the firm at its own cost within the specified period and without causing any interruption to the Hospital services.
9. Every cylinder should have a ring to know when the testing of the cylinder is due.
10. The firms should be able to maintain uninterrupted supply of medical gases even in emergency.
**Specification of Medical Oxygen**

1. Certified for Medical use as IP 1996 or latest IP.
2. Not less than 99.0V/V of oxygen.
3. Not more than 5PPM of carbon monoxide.
4. Not more than 300PPM of carbon dioxide.
5. Free of any kind of halogen and polymers.
6. Free of all forms of oxidizing substances.
7. Absolutely free of moisture.
8. Filled out of liquid oxygen from manufacturer with valid license.

**Specification of Medical Nitrous oxide**

1. As per IP 1996/latest certified as inhalation analgesic.
2. Manufactured form IP grade ammonium nitrate. If any alternate technology or manufacturing process is used the same to be specified and all inputs regarding quality assurance and probable impurities etc. must be provided.
3. Should not contain less than 98.0% V/V or nitrous oxide in both liquid and gaseous phase.
4. Less than 300PPM of CO2 as impurity.
5. Free of hydrogen sulphide.
6. Note more than 2PPM V/V of nitrogen dioxide or nitric oxide in both liquid and gaseous phase.
7. Free of all form of reducing and oxidizing substances.
8. Each batch must have passes tests for alkalinity, arsenic, phosphine, ammonia and other recommended tests.

**Documents to be attached:**

1) EMD of Rs. 5000/- (Rupees Five thousand Only) & Tender cost of Rs.500 (Rupees Five Hundred Only)
2) Original Tender Documents duly filled, signed & stamped on each page
3) Valid manufacturing license for Medical Oxygen (liquid and gas) and nitrous oxide (attested copies)
4) Valid license for storage filling and testing of cylinders (Attested copies)
5) A CCE approved test shop certificate (Attested copies)
6) Lowest rate certificate. Certificate stating that the rate quoted are not higher than those quoted elsewhere.
7) Non black listing certificate in Rs.10 Non Judicial stamp paper certificate stating that the firm has not being black listed in the past and there is no vigilance enquiry pending.
8) Under taking that uninterrupted supply of gas will be maintained or else alternative arrangement will be made at own risk of the firm.
9) Certificate mentioning total no. liquid oxygen and Nitrous Oxide transport tank in possession and permission to ply on all time of the day issued by Tamilnadu Police.
10) Certificate stating that all terms and condition of tender are acceptable.
**EXPERIENCE**

The firm should be a reputed one and should have been supplier to at least one Central and/or State Government Hospital of more than 50 beds for 5 years. This should be supported with a certificate issued by the user department along with copy of supply order.

**Period of contract**

The contract will be valid for two years from the date of finalization of the tender and the same can be extended by the Medical Superintendent on mutual agreement. The Medical Superintendent has reserved the right to terminate the contract at any stage if the supplies and or services are found unsatisfactory.

**EMD (Earnest Money Deposit)**

The tender must accompany an Earnest money deposit for an amount of Rs. 5000/- (Rupees Five Thousand Only) in the form of Banker’s/ Demand draft in favour of ESIC Fund Account No. I, payable at Tirunelveli, drawn on any Nationalized bank. The tender unaccompanied with the Earnest money shall be rejected outright and no communication shall be entertained. The Earnest money shall be returned to all unsuccessful tenderers without any claim for accruals of interest. Withdrawal of the tender at any stage after submission shall forfeit refund of Earnest money.

**Performance security/ Security money**

The successful tenderer shall have to submit a performance security of 10% of the total amount quoted in the form of a fixed deposit/ Bank guarantee for the due compliance & fulfillment of the terms and condition of the contract in favour of ESIC Fund Account No. I, payable at Tirunelveli. On due performance and successful completion of the contract the Security money deposit shall be returned without any interest. On unsatisfactory performance or violation of terms and conditions of the contract will make the contractor liable for forfeiture of Security deposit. The decision of Medical Superintendent will be final in this count.

**SPECIAL TERMS AND CONDITION**

1) The rate at which the cylinder will be delivered in the hospital must be quoted both in the words and figures per cylinders of A,B,D(bulk) and AA type for any other mentioning the volume/ pressure gauge of gas to be contained in each of the cylinder, the rate should be shown separately
   a) Cost of gas per cylinder
   b) Transportation charges
   c) Taxes to be mentioned
   d) Cost of any other chargeable component if any per cylinder.
At present hospital is not holding any empty cylinder for gases, tenderer has to supply different type of Medical gas cylinder the minimum quantity of cylinder should be equal or more than the daily holding of cylinder as mentioned in annexure –I column C and No rental Charge will be given for that cylinders.

NOTE: THE UNIT PRICE INCLUSIVE OF ALL TAXES AND OTHER LEVIES ETC,(UPTO TWO DECIMAL POINTS ONLY) WILL BE TAKEN INTO CONSIDERATION FOR PRICE COMPARISON, SUPPLY ORDER AND FINAL PAYMENT. THE TOTAL UNIT PRICE OF EACH ITEM SHOULD BE QUOTED SEPARATELY FOR EVALUATION PURPOSE INCLUSIVE OF ALL CHARGES. NO CHARGES WILL BE ACCPETED AT LATER STAGE.

2) Rate for medical gases should be quoted in Rupees.
3) Initial installation and transportation charges of the vessel should be quoted. There should not be any revision of rate during contract period except changes in taxes, whenever notified by govt.
4) Each and Every supply must be delivered between office hours only as mentioned below;
   Monday to Friday       09.00am to 04.00pm
   &on Saturday            09.00am to 01.00pm
5) Tenderers address should be written on the backside of DEMAND DRAFT.EARNEST MONEY of unsuccessful tenderers will be returned at the earliest possible.
6) In case of any Emergency, Supplier will have to supply MEDICAL GASES as per Demand and as &when required.
7) In case if the supplier fails to supply the material as per Demand and as when required the order will be liable to be cancelled and the SECURITY MONEY/EARNEST MONEY whichever is available at that time will be forfeited. The stores will be purchased from other sources or second lowest and extra expenditure incurred if any will be recoverable from the defaulter supplier.
8) Incase of disputes, the same shall be referred to any
9) No facility regarding import license etc. can be given. In case of imported items no A1C. or D.G will be given in advance. However, firm will be authorized to import items on our behalf or credit basis.
10) Incase of controlled goods by the Govt. the quotation must be sent subject to the controlled & other conditions. The price will be paid at the controlled rate or the price offered by you whichever is less. In case of quotation of controlled goods, the rates must be clearly mentioned in your quotation.
11) Quotation will be strictly according to the required specification and in case of formulation, detailed formula along with the name of Mfg. and the brand under which the products is marketed should also be stated.
12) Incase rates are offered by the Authorized agent/Distributor he may be advised to quote your products only, failing which the entire quotation will be liable to be cancelled
13) It may be confirmed that the prices quoted are not in excess of drug control order 1970 and rules made thereafter as amended time to time. unutilized goods will be notified by this office three months earlier to its expiry and same should be replaced free of cost.
14) Price bid to be quoted in the following format.
## PRICE BID
(PLEASE QUOTE THE RATE)

<table>
<thead>
<tr>
<th>(A)</th>
<th>(B) Name of the items (medical Gas)</th>
<th>© Daily holding no of cylinders</th>
<th>(D) Approximate quantity to be refilled in one year</th>
<th>(E) Rate quoted per unit including transport/delivery cost &amp; other charges</th>
<th>(F) Total cost of the quantity as in column D x E</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>D’ type Bulk oxygen cylinders, Standard: Indian Pharmacopoeia 2010, Minimum gas weight 9.0kgs. Volume range: 7.0-7.5 M3</td>
<td>26 cylinders</td>
<td>500 cylinders</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>‘D’ type Bulk N2O (Nitrous Oxide) Standard : Indian Pharmacopoeia, 2010 Minimum gas weight: 30kgs Volume range: 17.0-17.5 M3</td>
<td>10 cylinders</td>
<td>50 cylinders</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>“B” type Bulk Oxygen cylinders, Standard: Indian Pharmacopoeia 2010, Minimum gas weight 1.80 kgs. Volume range: 1.460-1.145 M3</td>
<td>15 cylinders</td>
<td>100 cylinders</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>A’ type Oxygen cylinders Standard: Indian Pharmacopoeia 2010, Minimum gas weight 1.80 kgs. Volume range: 0.70-.75 M3</td>
<td>15 cylinders</td>
<td>50 cylinders</td>
<td></td>
<td></td>
</tr>
<tr>
<td>No</td>
<td>Item Description</td>
<td>Quantity 1</td>
<td>Quantity 2</td>
<td></td>
<td></td>
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<tr>
<td>5</td>
<td>A’ type N2O (Nitrous Oxide) Standard: Indian Pharmacopeia 2010, Minimum gas weight 3 kgs. Volume range: 1.70-1.75 M3</td>
<td>10 cylinders</td>
<td>30 cylinders</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>“B’ type Carbon dioxide Cylinder with valve Capacity: 7kgs Purity: 99.70v/w Moisture: 20ppm v/w Odour: none Appearance: Gas Colourless</td>
<td>3 cylinders</td>
<td>20 cylinders</td>
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<td></td>
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Note: The quantities mentioned in the column no. C & D may increase or decrease depending upon the patient load.

(G) Grand Total of Column (F) of SL.No 1 to 6 = Rs. _______

(Rupees ___________________) In word

(Signature of the Tenderer)