

FORM OF REPORT/APPLICATION FOR PERMISSION TO THE PRESCRIBED
AUTHORITY FOR THE BUILDING OF OR ADDITION TO A HOUSE

From

Date:

To

Sir,

¹This is to report to you that I propose to build a house/ to make an addition to my house.

¹This is to request that permission may be granted to me for the building of a house/the addition to the house.

The estimated cost of the land and materials for the construction/extension is given below:-

LAND:

(1) Location:

Survey Number

Village

District

State

(2) Area

(3) Cost

¹Strike out the portions not applicable.

BUILDING MATERIALS ETC.,

	Rate	Quantity	Cost Rs.
(1) Bricks			
(2) Cement			
(3) Iron and Steel			
(4) Timber			
(5) Sanitary Fittings			
(6) Electrical Fittings			
(7) Any other special fittings			
(8) Labour charges			
(9) Other charges if any,			
Total Cost of land and building			

¹2. The construction will be supervised by myself./The construction will be done

by ²

¹I do not have any official dealings with the Contractor nor did I have any official dealings with him in the past.

¹I have/had official dealings with the contractor and the nature of my dealing with him is/was as under

3. The cost of the proposed construction will be as under:-

	Amount Rs.
(i) Own Savings
(ii) Loans/Advances with full details
(iii) Other Sources with details

Yours faithfully,

¹Strike out the portions not applicable.

²Enter the name and place of business of the contractor.